Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

,	,		
	Date:		
In 3	Re:		
		-V-	
Cas	se #:	()
Dear Litigant,			
Enclosed is a copy of the judgment entered i	n your case.		
Your attention is directed to Rule 4(a)(1) of the that if you wish to appeal the judgment in your case, date of entry of the judgment (60 days if the United party).	, you must file a not	ice of appeal wi	thin 30 days of the
If you wish to appeal the judgment but for a within the required time, you may make a motion for of Fed. R. App. P. 4(a)(5). That rule requires you to failure to file your notice of appeal within the time all other parties and then filed with the Pro Se Office no 1 (90 days if the United States or an officer or agency	an extension of time of show "excusable lowed. Any such mater than 60 days from	e in accordance neglect" or "goo otion must first om the date of en	with the provision od cause" for your be served upon the
The enclosed Forms 1, 2 and 3 cover some of them if appropriate to your circumstances.	common situations,	and you may ch	loose to use one of
The Filing fee for a notice of appeal is \$5.00 the "Clerk of the Court, USDC, SDNY" by certified accepted.		-	
	J. Michael Mo	eMahon, Clerk	of Court
by:			
		, Depu	ıty Clerk

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

		X			
-V-			NOTICE	OF APPEAL	
		 X	civ.	()	
Notice is hereby given	-		(party)		
hereby appeals to the United St	ates Court of Ap	opeals for the S	second Circuit	from the Judgment	[describe it]
entered in this action on the	da	y of		,	
	(day)	(n	nonth)	(year)	
			2)	signature)	
		_	(A	Address)	
			(City, State	and Zip Code)	
Date:		()(Telen	- hone Number)	

<u>Note</u>: You may use this form to take an appeal provided that it is <u>received</u> by the office of the Clerk of the District Court within 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

FORM 1

APPEAL FORMS

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

X		
-V-	MOTION FOR EXTENSION OF TIME TO FILE A NOTICE OF APPEAL	
 X	civ. ()	
Pursuant to Fed. R. App. P. 4(a)(5),	respectfu	11:
requests leave to file the within notice of appeal out	4 57	
desires to appeal the judgment in this action entered	(party)	e a
notice of appeal within the required number of days b	` • ·	
	(Signature)	
	(Address)	•
	(City, State and Zip Code)	
Date:	() (Telephone Number)	

<u>Note</u>: You may use this form, together with a copy of Form 1, if you are seeking to appeal a judgment and did not file a copy of Form 1 within the required time. If you follow this procedure, these forms must be <u>received</u> in the office of the Clerk of the District Court no later than 60 days of the date which the judgment was entered (90 days if the United States or an officer or agency of the United States is a party).

FORM 2

Office of the Clerk
U.S. Courthouse
500 Pearl Street, New York, N.Y. 10007-1213

X	K
-V-	NOTICE OF APPEAL AND MOTION FOR EXTENSION OF TIME
 X	civ. ()
the United States Court of Appeals for the Second	hereby appeals to (party) Circuit from the judgment entered on ion of the judgment]
respectfu (party)	I in the Clerk's office within the required time ully requests the court to grant an extension of time in
a. In support of this request,	states that
this Court's judgment was received on	(party) and that this form was mailed to the ate)
	(Signature)
	(Address)
	(City, State and Zip Code)
Date:	() (Telephone Number)

<u>Note</u>: You may use this form if you are mailing your notice of appeal and are not sure the Clerk of the District Court will <u>receive</u> it within the 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

FORM 3

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

	V
-V-	AFFIRMATION OF SERVICE
I,	, , , , , , , , , , , , , , , , , , ,
served a copy of the attached	
upon	
whose address is:	
Date:New York, New York	
	(Signature)
	(Address) (City, State and Zip Code)

FORM 4